

Course Overload Petition

This form is required for graduate students who are requesting to register for more than 16 credit hours during the fall/spring and more than 12 credit hours during the summer. This form must be completed by the student with a recommendation by his/her advisor and approval from the Assistant/Associate Dean. All course overload requests must also be approved by the Associate Provost for Graduate Academic Affairs.

Student Name:	WVU ID:	
Address:	Email:	
Phone Number:	Major:	
Expected Date of Grad.: <input type="checkbox"/> May <input type="checkbox"/> Aug <input type="checkbox"/> Dec Year:	Check Appropriate Term	
Reason for making request: 	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer	
	Courses to be taken	
	Courses	Credit Hours
Student's Signature:	Total Credit Hours	

IMPORTANT: This section must be completed by the Academic Advisor

Advisor's name:	Department: College of B&E
Campus Address: PO Box 6025	Campus Phone:
Advisor's comments: 	

Previous Two Semesters Academic Progress

Term	GPA Hours	Earned Hours	Term GPA	Overall GPA
Cumulative				

Advisor's Signature:	Recommended <input type="checkbox"/> Not recommended <input type="checkbox"/>	Date:
Academic Dean's Signature:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Date:
Associate Provost for Academic Programs' Signature:		Date: